

# Solutions for Legal



40% of the AM Law 100  
Firms choose Accellion



Winner of the ILTA  
Innovative Solution Provider  
of the Year Award and  
preferred choice for security  
conscious enterprises

LATHAM & WATKINS LLP

Allens & Linklaters



Morgan Lewis

BINGHAM



O'MELVENY & MYERS LLP

ARNOLD & PORTER LLP

DEBEVOISE & PLIMPTON LLP

FOLEY  
FOLEY & LARDNER LLP

SEYFARTH  
SHAW

## Improving Productivity and Responsiveness, Without Compromising Client Confidentiality

Everyone involved in the legal process - whether associates, partners, paralegals, or outside counsel, dealing with corporate or criminal law, in organizations large or small - faces the same challenges. They need to ensure the best outcome for their client while protecting the bounds of the legal system.

Accellion helps law firms by enabling attorneys to be as productive as possible, wherever they are and whatever their role is in the legal process. Accellion has a proven track record of delivering highly scalable and flexible secure mobile file sharing and productivity solutions that meet the strictest security requirements and comply with industry and government regulations. Top global law firms including Allens Linklaters, Latham & Watkins, Hogan Lovells, and Morgan Lewis are just a few of the firms using Accellion to share information with colleagues and staff, outside counsel, external parties, and clients. In addition, law firms have adopted Accellion as the go-to solution when they need secure mobile access to matter files and litigation support data. With Accellion, an organization's existing content infrastructure can be mobilized to provide workers with the most current and accurate information they need to do their jobs.

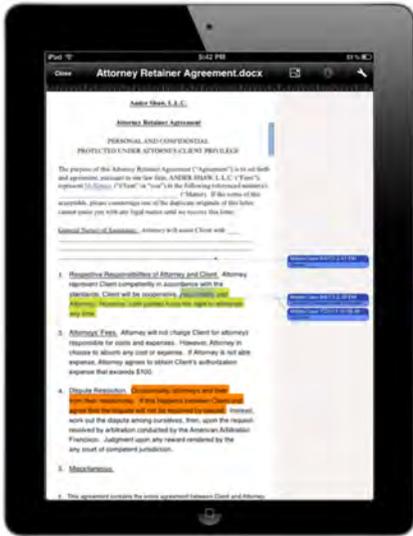
## Secure Client File Sharing

legal process including exhibits, depositions, research, and memoranda. Some engagements require thousands of documents to be collected, annotated, organized and shared among clients, staff and other stakeholders involved in the matter. And increasingly the materials produced include images and video assets, which tend to be much larger files. Traditionally, exchanging files between parties often requires either burning data to DVD/CD and transferring by overnight couriers, or through cumbersome, unsecure FTP protocol. These methods are not ideal due to the high cost, long process time, and data risks.

The Accellion Secure File Sharing solution allows real-time communication between clients and their lawyers without size limit, all with strong FIPS 140-2 Certified 256-bit encryption for data in transit and at rest, as well as Data Loss Prevention integration. Accellion also provides return receipts for each file downloaded to provide an audit trail for legal e-discovery requirements.

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Attorneys can edit and redline documents with track changes

*“Our entire firm benefits from providing higher levels of service to clients without incurring additional costs.”*

Laura Danielson  
Litigation Support Manager,  
Foley & Mansfield

*“Accellion provides an elegant and intuitive solution for our end users who need to share information.”*

Bill Kyrouz  
CIO,  
Bingham McCutchen LLP

## Mobile Productivity for Attorneys

The key metric for lawyers is hours billed. Anything that removes barriers to lawyer’s productivity has a direct impact on the firm’s bottom line. Accellion’s rich mobile apps for iOS and Android devices help law firms maximize the number of productive, billable hours for lawyers by giving them easy, immediate access to matter information, supporting documents, comments and notifications. With Accellion’s iPad and Android tablet apps attorneys can not only read documents in a comfortable, full-screen view, but also annotate, comment, redline and edit those documents. They can create new documents on the go. Attorneys can securely access files en route to meetings, at client sites and at home, ensuring that secure business interactions can move forward anytime, anywhere. The user-friendly Accellion user interface keeps the learning curve to a minimum.

Mobile users can safely save files in the mobile device to a 256-bit AES encrypted container for offline use, access files saved on the device using a passcode, and send secure links of files and workspaces to key stakeholders for real-time collaboration. IT can control which users can download, edit, create, red-line, and save files on mobile devices; whitelist the applications permitted to open files; and configure settings for how users gain access to the application. Accellion’s mobile apps also integrate with MDM solutions from partners such as MobileIron, Good Technology, and Symantec.

## Federated Content Access to SharePoint and File Share

From initial engagement to summation and archiving, every step of the legal process involves documents, and litigation support data, that must be carefully managed. Information can originate in content management systems such as SharePoint, Windows File Shares or other ECM systems. Accellion provides real-time transparent access to content stored in many ECM systems, or network file shares, so legal teams are accessing the most up-to-date information. Even when users are off the corporate network they still get secure, unified access to all their matter information using their corporate login – no complex VPN software to install and configure, no unique user names and passwords to remember.

## External Matter Collaboration

Today’s legal matters involve attorneys, paralegals, investigators, and clients working together to prepare for an engagement. Accellion secure workspaces support cross-team, cross-region collaboration for legal offices across the globe. With role-based access to secure workspaces, different access level can be assigned to each contributor. Accellion workspaces provide user-administered folders where legal teams and clients can review, comment on, preview and download documents, as well as upload new documents and versions. All content is time- and date-stamped for accurate accounting and record keeping.

Accellion also offers versioning and check-in/check-out features; both within Accellion as well as through SharePoint, so all lawyers and support teams can effectively collaborate on documents wherever they are stored. From

*“We have an obligation to our clients to make certain that their information is transported in a secure, managed, and trackable manner - and Accellion makes that possible.”*

Andy Jurczyk, CIO,  
Seyfarth Shaw

*“Accellion was the only solution that met our strict security guidelines, yet made it easy for non-technical individuals to use.”*

Texas Juvenile Justice System

courtroom to client site to home office and beyond, Accellion ensures everyone on the legal team is connected, informed and empowered.

### Matter File Protection

Whether it's client intellectual property such as patent, copyright, or trademark applications or a law firm's own sensitive case data, sensitive matter files are rich sources of information prone to theft, spying, hacking, and malicious attacks. Strong authentication is essential to ensure that only authorized users have access to data. Using Accellion, IT admins can centrally manage password policies as well as integrate with Active Directory/LDAP to centrally manage and control user accounts across the entire organization. Accellion supports single sign-on through Secure Assertion Markup Language (SAML) 2.0 protocol and Kerberos, and also supports multi-factor authentication through single sign-on providers.

In addition to hosted private cloud offerings, Accellion also offers private cloud on-premise solutions running on VMware, Microsoft HyperV and Citrix XenServer environments – in fact, more than 80 percent of our customers choose to deploy on-premise for maximum security and control. Running a private cloud removes any concerns that might exist about data privacy, confidentiality, and ownership associated with the Service Level Agreements and Terms and Conditions offered by hosted cloud providers.

### Virtual Data Rooms

Accellion provides a highly secure and easily segmented environment where multiple parties can “virtually assemble” to develop and share all the information necessary to transact inter-organizational business. From joint technology development, to mergers and acquisitions, to court-mandated arbitration, Accellion can provide the environment necessary for all parties to effectively share information in a transparent, confidential, secure and auditable manner. Accellion's flexible deployment model ensures ultimate peace of mind for all participants, and addresses national or industry-specific requirements such as Safe Harbor, SOX or HIPAA. For US government customers, Accellion offers a hosted solution in a FedRAMP certified facility (via Amazon Cloud), further enhancing the security and compliance of the overall solution.

### Day to Day Operations

In addition to the business-critical functions related to matters and client operations, every law firm and organization handles thousands of documents in the day-to-day running of their business. From sharing files with board members, to managing vendor contracts, to providing employees with access to benefits and compliance information, documents are the lifeblood of every organization, and need to be managed as effectively as any client or matter documents. Accellion provides flexible, easy-to-use collaboration, synchronization and file sharing capabilities that simplify the process of managing and sharing information.



### Related Accellion Publications

#### Overview

- Top Ten Reasons Law Firms Select Accellion

#### Case Studies

- Allens Linklaters
- Foley & Mansfield
- Seyfarth Shaw
- New Zealand Law Society

#### Datasheets

- Accellion Mobile File Sharing Solution Overview

## Mobile Productivity

- Create, edit and share MS Office documents, even when offline
- Mark up documents using Track Changes
- Containerized for end-to-end document security
- Print securely to corporate printers

## Secure Collaboration

- Collaborate in secure team workspaces
- Invite others to share within workspaces
- Sync files across mobile device/desktop/laptop
- Edit with versioning and commenting
- Control access with high flexibility

## Mobile SharePoint Access

- Access content stored behind the firewall
- Access “Document of Record” securely, anytime
- Enable VPN-less access
- Download, edit and upload to SharePoint
- Support ECM systems and File Stores
- Respect permissions of source

## Secure File Transfer

- Send files as secure links
- Support very large file transfer (1 TB+)
- Secure files with rich security options

## Company Background

Accellion, Inc. is a well-funded, private company that provides enterprise class mobile file sharing and productivity solutions to enable secure, anytime, anywhere access to information while ensuring enterprise security and compliance. More than 12 million users and 1,900 of the world’s leading corporations and government agencies including Procter & Gamble; Indiana University Health; Kaiser Permanente; Lovells; Bridgestone; Ogilvy & Mather; Harvard University; Guinness World Records; US Securities and Exchange Commission; and NASA use Accellion to protect intellectual property, ensure compliance, improve business productivity and reduce IT costs. Accellion file sharing solutions can be deployed in public, private and hybrid cloud environments and provide the ease-of-use business users need while giving the enterprise organization the flexibility, scalability and protection it needs. For more information please visit [www.accellion.com](http://www.accellion.com) or call (650)-485-4300. Follow Accellion’s Blog, Twitter, Facebook and LinkedIn.